

# General Reference Form

**ADULT STUDIES PROGRAM**

**HILLSDALE FWB COLLEGE**

\_\_\_\_\_ has applied for admission to the ADULT STUDIES Program of Hillsdale Free Will Baptist College and has given your name as a character reference. Your completion of this reference form will be greatly appreciated.

Hillsdale is a Christian institution which requires that its students conform to certain standards of conduct, church attendance, and involvement in Christian work. In order to help us determine the suitability of this applicant for studies at Hillsdale, we ask that you complete this form as soon as possible and return it to Hillsdale. The information you provide will be of great value to us.

Notice: PUBLIC LAW 93-380, The Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all their official records maintained by the institution. This right extends to letters of recommendation that may be retained in the student's file, except that a student may waive his or her right to inspect and review letters of recommendation or references by signing a waiver.

As provided by the Family Education Rights and Privacy Act of 1974, as amended, I hereby waive my right to see this Pastor's Reference Form.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant's Signature

1. How long have you known the applicant? \_\_\_\_\_ In what relationship? \_\_\_\_\_
2. Has he (she) been a Christian throughout this period? \_\_\_\_\_  
If not, how long has he (she) been converted? \_\_\_\_\_
3. What do you believe to be the applicant's motivation in applying to Hillsdale's ADULT STUDIES Program? \_\_\_\_\_

For the following items, place a check in the appropriate spaces. If appropriate, more than one space may be checked for a category. If you have no information or opinion on a particular topic, please omit it.

4. How does his (her) manner, appearance, and personality affect others?  
Avoided by others ( ) Tolerated by others ( ) Well-liked by others ( ) Sought out by others ( )
5. Is he (she) Adult Studies to lead others?  
Makes no effort to lead ( ) Tries but has no ability ( ) Has leadership promise ( ) Marked ability to lead ( )
6. Is he (she) a person of achievement?  
Does only what is assigned ( ) Starts but doesn't finish ( ) Starts and finishes assignments as expected ( )
7. How does he (she) control his (her) emotions?  
Yields to urges/ cravings ( ) Easily angered or frustrated ( ) Frequently depressed ( ) Balanced, self-controlled ( )
8. How would you rate his (her) adaptability?  
Refuses to fit into new situations ( ) Adapts but not quickly ( ) Adjusts easily and readily ( )
9. How would you rate the applicant's teachability?  
Rigid, argumentative ( ) Open-minded ( ) Willing to learn ( ) Eager to be taught ( )
10. How would you rate the applicant's perseverance (in task completion)?  
Gives up easily ( ) Needs much encouragement ( ) Usually persists ( ) Persists in spite of adversity ( )
11. Does the applicant impress you as one who should be admitted to Hillsdale Free Will Baptist College?  
No ( ) Yes, but with some reservations ( ) Yes, without doubt ( )

In the following space write any further comments that you feel would help us in regard to the applicant.

Please forward this form directly to:

Hillsdale Free Will Baptist College  
**ADULT STUDIES Program**  
P.O. Box 7208  
Moore, OK 73153-1208

Signed \_\_\_\_\_

Dated \_\_\_\_\_