

ACADEMIC INFORMATION

CLASSIFICATION OF STUDENTS

Freshmen: Students having fewer than 30 semester hours.

Sophomores: Students having at least 30 semester hours.

Juniors: Students having at least 60 semester hours.

Seniors: Students having at least 90 semester hours. (Senior status does not necessarily assure graduation with that class.)

Special: Students having a baccalaureate degree or those not wishing to pursue a degree program.

ACADEMIC PROGRESS

All students (except special students) are expected to be making academic progress which will allow them to complete their courses of study within a reasonable time. All students are expected to maintain a minimum Grade Point Average of 1.70 the first semester. For each succeeding semester, the student must maintain the following cumulative grade point averages: 1.80 second semester, 1.90 third semester, 2.0 all succeeding semesters. Students who fail to maintain these minimum grade point averages will be placed on academic warning. If the Grade Point Average is not improved, the student will be placed on academic probation for a semester. Failure to improve the Grade Point Average following academic probation may result in academic suspension. The Dean will make this decision based on the current performance of the student. Any appeal of academic suspension will be referred to the Academic Affairs Committee of the College. **NOTE:** Any student whose semester Grade Point Average falls below academic standards (while his/her Cumulative GPA remains within standards) will be warned by letter that failure to improve grades may result in substandard Cumulative GPA and formal notification on transcript of academic restrictions.

CLASS ATTENDANCE

1. Regular, punctual class attendance is essential for the satisfactory completion of a course. The student is expected, therefore, to attend all sessions of the courses in which he/she is enrolled.
2. All absences are recorded and an absence does not excuse any student from any required work.
3. Students who are involved in extracurricular activities and/or public relations for the College may receive excused absences. These absences **do** count against the 25% rule (see #6), but the student is allowed to complete the assignments missed during the absence.
4. Any unacceptable absence from a class is subject to grade reduction.
5. If a student's absences exceed the number of times that course normally meets in three weeks, the instructor may, after consultation with the Dean, drop the student from the course.
6. **Faculty will not give academic credit in any case where the student has exceeded 25% of class time in absences. The student must**

appeal to the Academic Affairs Committee for any exceptions to be granted.

7. Any tardiness or early departure over twenty minutes constitutes an absence; three tardies or early departures count as one absence.
8. Once a student reaches 75% of total allowed absences (Rule #6), the student shall be declared unsatisfactory on each of the next quarterly progress reports.

NO PASS, NO PLAY RULE

Periodic instructor reports are collected by the Registrar's Office from the faculty. The instructor identifies students who are performing unsatisfactorily in class. Unsatisfactory is defined as a grade lower than a 'C.' The major reason for the unsatisfactory performance will also be listed, such as Excessive Absences, Incomplete Work, Low Test Scores, Poor Assignment, or Poor Project Performance.

Participation in extracurricular activities (Inter-collegiate sports, Hillsdale Players, NewLife, ministerial work, preaching), or any activity in which a student represents the College, may be affected by the unsatisfactory progress reports. Any student making unsatisfactory progress will be assigned to the Academic Intervention Program. Any student who is uncooperative or is making unsatisfactory progress in more than one class may be placed on suspension by the Dean. Students who are suspended by the Dean from extracurricular activities will not be allowed to travel, perform, or participate in any group/team activity other than practice.

ACADEMIC DISHONESTY

Guiding Principle: No Hillsdale student shall commit any act of academic dishonesty in order to advance his/her own academic performance or to impede or advance the academic progress of others.

Academic dishonesty in any form is not condoned by the College community. It specifically includes cheating, plagiarism, fabrication, fraud, destruction of property, and bribery or intimidation, as well as assisting others or attempting to engage in such acts. If there exists no doubt that an act of academic dishonesty has occurred, the instructor has the authority to administer any of the following:

1. Record a "zero" for the assignment (or test) in question.
2. Recommend to the Dean that the student be dropped from the class and assigned a failing grade 'F' or an 'X' for the course. The written recommendation will include a description of the specific occurrence, including supportive documents if applicable.
3. In cases of extreme or repeated incidents of academic dishonesty, recommend to the Dean that the student be suspended or expelled from the College. The written recommendation will include a description of the specific occurrences, including

supportive documents if applicable. Such cases will be referred to the Disciplinary Committee in accordance with the student disciplinary procedures contained in the Student Handbook.

FRAUDULENT TRANSCRIPTS AND DIPLOMAS

Upon verification of a fraudulent transcript or diploma, a certified letter will be sent to the student stating that a disciplinary hold has been placed on the individual's records prohibiting future enrollments. A notation of academic dishonesty will be added to the student's transcript, and transcripts will only be sent to a university or agency, but not directly to the student.

REPEAT COURSES

A student shall have the prerogative to repeat courses and have only the second grade earned, even if it is lower than the first grade, count in the calculation of the retention/graduation GPA, up to a maximum of four courses, but not to exceed 18 hours, in the courses in which the original grade earned was a "D" or "F". Both attempts shall be recorded on the transcript with the earned grade for each listed in the semester earned. If a student repeats an individual course more than once, all grades earned, with the exception of the first, are used to calculate the retention/graduation GPA. Students repeating courses above the first four courses or 18 credit hours of "D" or "F" repeated may do so with the original grades and repeat grades averaged.

GRADING SYSTEM (See Grade Point Average)

GRADE	MEANING	POINTS
A	Excellent	4
B	Superior	3
C	Average	2
D	Below Average	1
F	Failure	0
P	Passing	0
S	Satisfactory	0
U	Unsatisfactory	0
CR	Credit, Extra-Institutional Learning	0
W	Official Withdrawal	0
AW	Administrative Withdrawal	0
X	No credit, excessive absences	0
I	Incomplete	0
NG	No Grade Reported	
NP	In Progress	

WITHDRAWALS

A student who wishes to withdraw from a course must obtain the proper form from his/her advisor, have it signed by the instructor, and submit it to the Registrar's Office. If the withdrawal is approved, the student will receive a grade of 'W' which is not computed in the GPA. Withdrawals will not be approved during the last six weeks of a semester. Exceptions in cases of serious illness or other cause beyond the student's control need to be appealed to the Academic Affairs Committee. Withdrawals completed prior to the last day to enroll will not be recorded on the student's transcript. A student who ceases to attend class without officially

withdrawing will receive either an 'X' or an 'F' at the discretion of the instructor (see Calendar of Events, "Last Day to Withdraw from Classes"). Students who pre-enroll but fail to attend or fulfill their financial obligations may be administratively withdrawn and receive the grade of 'AW.'

INCOMPLETE GRADES

The grade 'I' (Incomplete) means that a part of the course work was not completed and must be finished within the designated time frame. If an incomplete is granted, students have six weeks after the end of the course to complete the work. To be awarded the 'I' grade, the student must present valid reasons to the instructor for not having completed the course requirements and submit a "Request for Grade of Incomplete Form." The instructor and Academic Dean will determine if an 'I' grade will be granted. If the incomplete work is not satisfactorily completed by the deadline, the grade originally submitted by the instructor at the conclusion of the course/semester will become the final grade. If the incomplete work is completed to the instructor's satisfaction by the end of the six weeks, the instructor will submit a Grade Change. Any requests for exceptions to this policy must be submitted in writing to the Academic Affairs Committee.

GRADE DISPUTES

A student who disputes the accuracy of a course grade has ninety (90) days from the end of the term in which the grade was issued to submit an appeal. A letter disputing a course grade is to be addressed to the Registrar of Hillsdale Free Will Baptist College.

GRADE POINTS (also known as Honor Points) AND GRADE POINT AVERAGE (GPA)

The grade point is the basis for computing the student's grade point average (see Grading System). It represents the average number of grade points per hour earned by the student for a given term or number of terms. It is calculated by dividing the total number of grade points earned by the total number of hours for which the student has been registered. For example, a student registered for thirty credit hours and earning seventy-five grade points would have a grade point average of 2.50. The marks 'AW', 'CR', 'I', 'P', 'S', 'U', 'W', and 'X' do not give grade points, and courses so marked are omitted from grade point average computations. An 'F' is included in grade point averages as a zero.

TRANSCRIPTS

Every student is entitled to one official transcript of his/her course work provided all financial obligations to the College have been paid. At least two days notice should be given to the Registrar's Office when a transcript is needed. A charge of \$5 will be made for any transcript other than the first. The Registrar's Office will charge an additional fee of \$5 for same day service.

ACADEMIC CALENDAR

The College operates on a two-semester basis per year with each semester running approximately sixteen weeks. The fall semester begins in August with the spring semester beginning in January. Summer Session I begins the day after spring semester finals and ends June 30. Summer Session II begins July 1 and ends the day before the first day of fall semester classes. Winter Intersession begins the day after fall semester finals and ends the day before the first day of class in the spring semester.

CREDIT FOR EXTRA-INSTITUTIONAL LEARNING

Hillsdale recognizes that many students have been involved in significant learning beyond their formal education. Students are encouraged to maximize the opportunity to receive Credit for Extra-Institutional Learning in order to meet degree requirements and advance toward more demanding subject matter.

No credit in this category is granted toward a graduate degree. The granting of undergraduate credit based on prior learning is to be done in compliance with the general guidelines of the Council on Adult and Experiential Learning (CAEL). The amount of credit for extra-institutional learning that may be applied toward a degree is subject to the graduation requirements of the College. The credit allowed is limited to 25% of the credits required for a degree or 32 semester credit hours, whichever is smaller.

The credit received through the procedures in the "Credit for Extra-Institutional Learning" category will be transcribed with the grade of 'CR' for credit and no honor points will be calculated into the student's Grade Point Average (GPA). A fee of \$15/credit hour will be charged for transcribing Credit for Extra-Institutional Learning.

Credit for Extra-Institutional Learning will include the abbreviation of the source of evaluation as follows: Advanced Standing (AS); Advanced Placement Program (APP) administered by the College Board; College Level Examination Program (CLEP); American Council of Education (ACE) International Baccalaureate Program (IB); Transfer of Advanced Standing (TAS) awarded by another institution of higher education; recommendations for non-collegiate learning experiences; military credit (MC) as verified by the DD Form 214, DD Form 295, or other official military documents; Defense Activity for Non-Traditional Education Support (DANTES); and Credit by Demonstrated Competency (CDC). When a course is in a discipline not offered at Hillsdale, the prefix TRAN is used to denote elective transfer credit. See appendix for credit awarded for CLEP, AP, and IB scores. The student may contact the Registrar's Office for details on how to apply for extra-institutional learning credit.

DISTANCE LEARNING

This program allows the student to study by correspondence. A significant portion of work done in Distance Learning may apply to a degree program on

campus. This department is designed to offer college credit for off-campus studies. College credit is given for Distance Learning when regular requirements are met. Full time students may not enroll in more than one Distance Learning course at a time nor in a course that is offered during the semester. See page 79 for more details.

DEGREE COMPLETION PROGRAM

An accelerated track for the completion of a bachelor degree is available for adults with at least two years of higher education. Information is available through the Adult Studies Office (405-912-9020). See page 77 for more details.

LEARNING RESOURCE CENTER (LRC) – LIBRARY

The purpose of Hillsdale's Learning Resource Center is to serve as an academic library supporting the curricular needs of students and faculty. The LRC is continuing to expand its resources to support the curriculum and promote student academic success. Information about policies and services is available at the library website www.library.hc.edu or at the library circulation desk. Library hours are posted.

ACADEMIC HONORS

DEAN'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, maintained a 3.5 grade point average with no grade lower than a 'C' for that semester, and have passed Chapel.

PRESIDENT'S LIST

An honor roll is listed each semester of students who have carried an academic load of 12 hours or more, have maintained a 4.0 grade point with no grade other than an 'A' or 'P', and have passed Chapel.

KEY AWARD

To stimulate scholarship and recognize achievements, the College annually gives a Key Award to the graduating sophomore and senior in the traditional program with the highest cumulative grade point average.

CLASS AWARD

A similar award is given to the freshman in the traditional program who has maintained the highest grade point average for the year and the junior with the highest cumulative grade point average.

PROGRAM AWARD

An award is given to the graduating student with the highest grade point average in each bachelor degree major (minimum of 3.0 GPA).

BEST ALL-AROUND STUDENTS' AWARD

This annual award is presented to a male and female selected by the students. Their vote is based on Christian character, campus leadership, and other traits of value.

MOST OUTSTANDING STUDENT AWARD

The most outstanding student award is presented annually to a student chosen by the faculty. The selection is based on academic ability, leadership ability, attitude, and general achievements in the area of relationship in regard to the faculty and other students.

GRADUATION WITH ACADEMIC HONORS

Under recommendation of the faculty, the College awards honors of three levels at commencement: Cum Laude, 3.50 to 3.69; Magna Cum Laude, 3.70 to 3.89; Summa Cum Laude, 3.90 to 4.0.

DEGREE REQUIREMENTS

REQUIREMENTS FOR AN ASSOCIATE IN ARTS DEGREE

The College offers courses leading to the Associate in Arts degree to high school graduates who complete the general education core curriculum and degree requirements. To receive the degree, a student must complete the following requirements:

1. Earn a minimum of 64 semester hours.
2. Earn a minimum of 128 grade (honor) points or double the number of semester hours completed.
3. Complete at least 16 semester credit hours of the 64 in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation.

REQUIREMENTS FOR A BACHELOR DEGREE

1. Earn a minimum of 128 semester hours (general education core curriculum and major requirements as prescribed by the College). A minimum of 45 hours must be completed in upper division courses.
2. Earn a minimum of 256 grade (honor) points or double the number of semester hours completed.
3. Complete at least 30 semester credit hours in residence.
4. Have no failing grade in any required subject.
5. Have no incomplete grade in a course needed for graduation. A diploma will be awarded after the incomplete grade is removed from the transcript.

NUMBERING OF COURSES

Course Numbers: Numbers of four digits are used to designate courses. The first digit represents the classification: Remedial, 0000; Freshman, 1000; Sophomore, 2000; Junior, 3000; Senior, 4000; and Graduate, 5000 or above. The last digit is the number of credit hours the student may earn for the course (see Course Descriptions).

CURRICULA INFORMATION

The classical world was rooted in two disciplines of intellectual pursuit. The trivium (commonly known as the arts and humanities in modern terminology) is based on language: grammar, logic, and rhetoric. The quadrivium deals with natural phenomena and consists of mathematics, physics, science, and rhythm (music, which in modern practice has been shifted into the Arts). The educational approach of studying across these disciplines became known as the Liberal Arts.

In modern practice the disciplines have been expanded from the original seven. At Hillsdale the Arts include Bible, Christian ministries, communication, drama, English, humanities, language, literature, missions, music, philosophy, religion, theology, and video production. The Sciences encompass both the social and natural sciences. At Hillsdale the areas included in the sciences are business, computer science, economics, education, health promotion and exercise science, history, mathematics, political science, psychology, science, sociology, and statistics.

GENERAL DEGREE INFORMATION

A student who completes the general education core curriculum may complete an Associate in Arts degree, a Bachelor of Arts degree, or a Bachelor of Science degree by finishing the requirements established by the College. The bachelor degrees consist of the general education requirements; religious studies core curriculum; and an emphasis or major area of study.

Note: Detailed requirements are listed in the following section on undergraduate degree programs, and in the Adult Studies and Graduate catalogs. Each is designed to allow the student to use the layout as a guide or checklist in pursuing a degree.

DOUBLE MAJORS AND SECOND DEGREES

If a student is working concurrently on two majors within the same degree plan (Bachelor of Arts or Bachelor of Science), that student is considered to be working on a double major. Only one diploma will be issued for students completing a double major.

If a student is working concurrently on two majors in separate degree plans (Bachelor of Arts and Bachelor of Science), that student is considered to be working on a second degree. When the student is working on two degrees concurrently, he/she must complete the general education requirements for each degree.

A transfer or returning student who is working on a second degree subsequent to the completion of his/her first bachelor degree must complete at least thirty (30) semester credit hours in residence at Hillsdale and the major requirements for the degree. The first bachelor degree is considered to meet the general education requirements for the second degree.

GENERAL EDUCATION CORE CURRICULUM

The following general education core curriculum requirements are basic to any program of study the student may choose as an area of concentration for the Associate in Arts degree. The following courses are designed to implement the general education objective of the College and conform to the articulation agreement adopted by the Oklahoma State Regents for Higher Education.

The Associate in Arts degree is a program designed to lead the student toward his/her educational goal. A faculty advisor will work with the student to help correlate his/her associate degree work with a bachelor

degree program at Hillsdale or another senior college of the student's choice. In Oklahoma, credits earned by a student at an institution accredited by a recognized national accrediting agency may be reviewed on a course-by-course basis for possible transfer to an institution in The Oklahoma State System for Higher Education.

GENERAL EDUCATION CORE CURRICULUM

Computer Science 3 hrs

One course from the following is required:

Computer Applications (CSCI 2723)	3 hrs
Introduction to Computers (CSCI 1113)	3 hrs
Web Page Design (CSCI 3333)	3 hrs

Humanities and Literature 9 hrs

The following are required:

Lit Study English Bible I (ENGL 1513)	3 hrs
Lit Study English Bible II (ENGL 1613)	3 hrs

One course from the following is required:

American Literature (ENGL 2113 or 2213)	3 hrs
Humanities (HUMN 1113)	3 hrs
Music Literature/History (MUSI 2113)*	3 hrs
Western Civilization (HIST 2133)	3 hrs
World Literature (ENGL 3513 or 3523)	3 hrs

Interdisciplinary 1 hr

Student Success Skills (IDIS 1001)	1 hr
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Language Arts 6 hrs

English Composition I (ENGL 1113)	3 hrs
English Composition II (ENGL 1213)	3 hrs

Mathematics (MATH 1400 level or above) 3 hrs

Natural Science 8 hrs

Life Science w/lab (NATS 1000 or above)	4 hrs
Physical Sci w/lab (NATS 1000 or above)	4 hrs

Philosophy and Theology 7 hrs

Christian Apologetics (PHIL 1122)	2 hrs
Christian Ethics (PHIL 1112)	2 hrs
FWB History and Doctrine (THEO 1213)	3 hrs

Physical Education** 2 hrs

Social Studies 9 hrs

American Fed Government (POLS 1523)	3 hrs
American History (HIST 1323 or 1423)	3 hrs
General Psychology (PSYC 1123)	3 hrs

General Education Total Requirements 48 hrs

Students enrolled in bachelor degree programs should follow the general education requirements for their selected emphasis.

All full-time students are required to take at least one of the following courses each semester until all are completed: Christian Apologetics, Christian Ethics, Literary Study of the English Bible I, Literary Study of the English Bible II, and FWB History and Doctrine.

*Music students should take MUSI 2113.

**Two hours from the activity classes or intercollegiate sports are required. Students with serious health problems (verified by a doctor), married students, and single students who have attained the age of 21 at first enrollment, may substitute Health and Hygiene (HPES 1132) with the permission of the Academic Advisor.

ASSOCIATE IN ARTS DEGREE

Each student is required to complete the general education core curriculum listed below. In addition, the student will choose, in consultation with his/her advisor, elective courses to increase professional skills, educational competencies, personal enrichment, and spiritual development. It is important that the student declares an area of concentration or identifies the institution and/or the desired degree program. This allows the faculty advisor to assist in tailoring a program which will facilitate transfer and to prepare the student for the future. *The student is ultimately responsible for his/her course selection in meeting the graduation requirements.*

Associate in Arts Aim:

The aim of the Associate in Arts degree is to provide a broad general education for Christians that will facilitate transfer and prepare the student for the future. The general objectives of this degree are as follows:

- Development of Christian world view
- Integration of knowledge into life practice

ASSOCIATE IN ARTS STUDENT DEGREE CHECK FORM

GENERAL EDUCATION REQUIREMENTS

___ American Fed Government (POLS 1523)	3 hrs
___ American History (HIST 1323 or 1423)	3 hrs
___ Christian Apologetics (PHIL 1122)	2 hrs
___ Christian Ethics (PHIL 1112)	2 hrs
___ Computer Science (CSCI 1113, 2723, 3333)	3 hrs
___ English Composition I (ENGL 1113)	3 hrs
___ English Composition II (ENGL 1213)	3 hrs
___ FWB History and Doctrine (THEO 1213)	3 hrs
___ General Psychology (PSYC 1123)	3 hrs
___ Humanities, one from the following	3 hrs
American Lit (ENGL 2113 or 2213)	
Humanities (HUMN 1113)	
Music Literature/History (MUSI 2113)	
Western Civilization (HIST 2133)	
World Lit (ENGL 3513 or ENGL 3523)	
___ Lit Study English Bible I (ENGL 1513)	3 hrs
___ Lit Study English Bible II (ENGL 1613)	3 hrs
___ Mathematics (MATH 1400 level or above)	3 hrs
___ Natural Sciences	8 hrs
Life Science w/lab (NATS 1000 level or above)	
Physical Sci. w/lab (NATS 1000 level or above)	
___ Physical Education Activity Classes (2)	2 hrs
___ Student Success Skills (IDIS 1001)	1 hr

General Education Requirement is 48 hours.

ASSOCIATE IN ARTS ELECTIVE COURSES

Sem/Yr	Course Number/Course Title	Cr Hrs
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Elective Hours		_____
General Education Requirements		<u>48</u>
TOTAL HOURS		_____

An Associate in Arts degree requires a minimum of 64 credit hours.

ASSOCIATE IN ARTS CONCENTRATIONS

In addition to the general education core curriculum requirements, the following are suggested for those students who are not pursuing the bachelor degree. When the student selects a transfer institution, the requirements of that program will take priority over the following recommendations, but not the general education requirements. The student's faculty advisor will assist in correlating a program with the institution to which the student plans to transfer. The Associate in Arts degree requires a minimum of 64 credit hours.

BIBLICAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Early Christianity (BIBL 2613)	3 hrs
___ Elementary Greek I (LANG 2113)	3 hrs
___ Elementary Greek II (LANG 2213)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Homiletics (CMIN 2113)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs

BUSINESS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Business Law (BUSN 3323)	3 hrs
___ College Algebra for Business (MATH 1403)	3 hrs
___ Computer Applications (CSCI 2723)	3 hrs
___ Economic History of U.S. (ECON 3013)	3 hrs
___ Elementary Accounting I (ACCT 2523)	3 hrs
___ Elementary Accounting II (ACCT 2623)	3 hrs
___ Introduction to Business (BUSN 1523)	3 hrs
___ Introduction to Computers (CSCI 1113)	3 hrs
___ Macroeconomics (ECON 2123)	3 hrs
___ Microeconomics (ECON 2223)	3 hrs
___ Statistics (STAT 3003)	3 hrs

CHRISTIAN EDUCATION CONCENTRATION

The following courses are recommended:

___ Administration of Christian Education (CMIN 3523)	3 hrs
___ Child Psychology (PSYC 3113)	3 hrs
___ Elective, Voice or Drama	1 hr
___ Foundations of Education (EDUC 3113)	3 hrs
___ Found of Teaching/Preaching (CMIN 3003)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Special Programs in Christian Educ (CMIN 3553)	3 hrs

ENGLISH CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ American Literature I (ENGL 2113)	3 hrs
___ American Literature II (ENGL 2213)	3 hrs
___ Dev of English Language (ENGL 3413)	3 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Gram Structure of English (ENGL 3313)	3 hrs
___ Introduction to Linguistics (ENGL 3213)	3 hrs
___ Shakespeare (ENGL 3613)	3 hrs
___ World Literature I (ENGL 3513)	3 hrs
___ World Literature II (ENGL 3523)	3 hrs

GENERAL STUDIES CONCENTRATION

The General Studies concentration provides students with a broad exposure to various academic disciplines during their first two years of post-secondary education. It offers students considerable latitude in curriculum choices. It consists of 15 hours selected in consultation with the faculty advisor. In order to receive an associate degree in General Studies, the student must complete

the General Education Core Curriculum and a minimum of 64 semester credit hours.

MISSIONS CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Biblical Basis of Missions (MISS 2321)	1 hr
___ Comparative Religions I (RELG 3113)	3 hrs
___ History of Missions (MISS 3122)	2 hrs
___ Introduction to Sociology (SOC 2123)	3 hrs
___ Life and Writings of Paul (BIBL 2113)	3 hrs
___ Life of Christ (BIBL 2313)	3 hrs
___ Principles of Missions (MISS 2111)	1 hr

MUSIC CONCENTRATION

The following courses are recommended:

___ Aural Skills I (MUSI 1501)	1 hr
___ Aural Skills II (MUSI 1601)	1 hr
___ Aural Skills III (MUSI 2501)	1 hr
___ Aural Skills IV (MUSI 2601)	1 hr
___ Midi I (APMU 1912)	2 hrs
___ Musical Structures I (MUSI 1503)	3 hrs
___ Musical Structures II (MUSI 1603)	3 hrs
___ Musical Structures III (MUSI 2503)	3 hrs
___ Musical Structures IV (MUSI 2603)	3 hrs
___ Other Music Electives	
___ Applied Music (must pass piano proficiency test)	
___ Ensemble Activities (e.g. Chorale, NewLife, etc.)	

PHYSICAL EDUCATION CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

___ Care/Prevention of Ath Injuries (HPES 3502)	2 hrs
___ Coaching (HPES 2033)	3 hrs
___ First Aid (HPES 1232)	2 hrs
___ Health and Hygiene (HPES 1132)	2 hrs
___ Intro to Physical Education (HPES 2233)	3 hrs
___ Officiating (HPES 2333)	3 hrs
___ School and Community Rec (HPES 2433)	3 hrs
___ Physical Education Activity Classes	

PRE-EDUCATION CONCENTRATION

Students entering the field of education should see a faculty advisor for guidance in correlating a program with the institutional program to which they plan to transfer. The following suggestions are intended for a pre-education concentration leading to a degree in education at another institution.

The following courses are recommended:

___ Foreign Language	6 hrs
___ Fundamentals of Speech (COMM 1113)	3 hrs
___ Foundations of Education (EDUC 3113)	3 hrs

The following are suggested for elementary education students to meet the Oklahoma Department of Education 4 x 12 rule (need 12 hours in areas of English, Science, Math, and Social Science):

___ Math (course not used in Gen Ed Req)	9 hrs
___ Natural Sci (course not used in Gen Ed Req)	4 hrs
___ Social Sci (course not used in Gen Ed Req)	4 hrs

For secondary education, courses will be selected that correspond with the area in which the student plans to teach.

Must complete a minimum of 15 hours from the above.

PSYCHOLOGY CONCENTRATION

The following are recommended:

<input type="checkbox"/> Adolescent Psychology (PSYC 3123)	3 hrs
<input type="checkbox"/> Child Psychology (PSYC 3113)	3 hrs
<input type="checkbox"/> Introduction to Sociology (SOC1 2123)	3 hrs
<input type="checkbox"/> Life-Span Dev Psychology (PSYC 2223)	3 hrs
<input type="checkbox"/> Statistics (STAT 3003)	3 hrs

SCIENCE CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

<input type="checkbox"/> General Biology (NATS 1514)	4 hrs
<input type="checkbox"/> General Chemistry I (NATS 1614)	4 hrs
<input type="checkbox"/> General Chemistry II (NATS 1624)	4 hrs
<input type="checkbox"/> Human Anatomy (NATS 2544)	4 hrs

<input type="checkbox"/> Human Physiology (NATS 2644)	4 hrs
<input type="checkbox"/> Lab Assistant Practicum (NATS 2001)	1 hr
<input type="checkbox"/> Nutrition (NATS 2233)	3 hrs

SOCIAL STUDIES CONCENTRATION

A minimum of 15 hours from the following courses is recommended:

<input type="checkbox"/> Am Hist (section not used in Gen Ed Req)	3 hrs
<input type="checkbox"/> European Hist 1500-1815 (HIST 3413)	3 hrs
<input type="checkbox"/> European Hist 1815-Present (HIST 3423)	3 hrs
<input type="checkbox"/> Introduction to Sociology (SOC1 2123)	3 hrs
<input type="checkbox"/> Macroeconomics (ECON 2123)	3 hrs
<input type="checkbox"/> Microeconomics (ECON 2223)	3 hrs
<input type="checkbox"/> Principles of Geography (GEOG 2243)	3 hrs
<input type="checkbox"/> Western Civilization (HIST 2133)	3 hrs